# TRIBAL VICTIM SPECIALIST INTERNSHIP

**School of Government and Public Policy, PMPC, CRIMINAL JUSTICE, POLI SCI & LAW Students**

<table>
<thead>
<tr>
<th>General Description:</th>
<th>The Tribal Victim Specialist Internship (TVSI) Program provides an opportunity for students to work in a tribal victim service program located in the Southwest. Students in the TVSI Program will have the opportunity to observe and assist tribal victim specialists or advocates provide services to victims of crime and learn how tribal victim service programs operate.</th>
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<tr>
<td>Internship Available:</td>
<td>Summer – Yes Fall – Yes Spring – Yes</td>
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<td>Applications will be accepted on a continual basis. Students may indicate their availability,</td>
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<td>Agency Minimum Qualifications:</td>
<td>Students must have a minimum GPA of 2.5 and must be over 18. Students must be majoring or minoring in a social science program. Students must have reliable transportation.</td>
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<td>Internship Description:</td>
<td>This is a paid internship opportunity! Services provided may include, but are not limited to the following:</td>
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<td>• Advising victims of their rights.</td>
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<td>• Assist victims navigate the criminal justice system.</td>
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<td>• Assist with data entry of case logs and case activities.</td>
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<td>• Coordinate interviews between investigators and victims.</td>
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<td>• Develop and conduct community outreach activities.</td>
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<td>• Assist with writing reports.</td>
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<td>• Provide information and referrals to community resources to victims.</td>
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<td>• Inform victims of program services.</td>
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<td>Purpose of the Internship:</td>
<td>The purpose of this internship is to create opportunities for students to work with communities in Indian Country. Students will:</td>
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<td>• Develop written and oral communication skills</td>
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<td>• Develop and improve listening skills</td>
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<td>• Learn inner workings of a tribal victim service program</td>
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<td>• Apply classroom knowledge to real life situations</td>
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<td>• Gain knowledge and training in serving victims of crime.</td>
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<td>Additional Information:</td>
<td>Students must pass a background check.</td>
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<td>To Apply:</td>
<td>Students must complete an application and if desired also include a resume or CV.</td>
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<td>Expected Contact:</td>
<td>Applicants will be contacted within 2 weeks of application submission for an interview.</td>
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<td>Contact Person:</td>
<td>For more information or to apply please contact DeeJay Chino, American Indian Development Associates, LLC (AIDA) by phone at (505) 842-1122 or by email: <a href="mailto:dchino@aidainc.net">dchino@aidainc.net</a>.</td>
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<td>Agency/Organization Website link:</td>
<td>AIDA website: <a href="http://www.aidainc.net">www.aidainc.net</a>.</td>
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