Bachelor of Arts in Law
Bachelor of Science in Criminal Justice Studies
Bachelor of Arts in Political Science
Bachelor of Science in Public Management & Policy
Minor in Government and Public Policy
Table of Contents

Fall 2018 Semester at a Glance

August 20
Classes begin

August 27
Last day to add classes via UAccess & without instructor signature

August 28
- Begin $25 course late drop fee
- Change of schedule form required to add a class with instructor signature

August 30
- Deadline to submit Fall 2018 SGPP Internship application

August 31
- SGPP Change of Major form closes at 12 pm

September 1
- Deadline to APPLY for graduation/degree candidacy for Fall 2018

September 2
- Last day to drop without a “W” on transcript.

September 3
Labor Day, no classes

September 16
Last day to file Grade Replacement Opportunity (GRO)

October 12
Last Day to change classes with only instructor signature, after today, a petition with the instructor’s and Dean’s signature is required

October 28
Last Day to withdraw from a class online via UAccess

November 12
Veteran’s Day, no classes

November 22-25
Thanksgiving recess, no classes

December 6
Reading Day

December 7-13
Final Exams

Click here for Fall 2018

*If you are no longer an SGPP undergraduate student and would like to be removed from this listserv, please email SBS-sqppadvising@email.arizona.edu.
SGPP Textbook Scholarship

Spring 2019 Textbook Scholarship

Apply Now for the $250.00 UA Bookstore Textbook Scholarship

Scholarship Eligibility:

Recipients of the SGPP Textbook Scholarship must be:

- Studying Political Science, Law, Criminal Justice Studies or Public Management & Policy in the School of Government & Public Policy at the University of Arizona
- A Junior or Senior (60 credits minimum)
- Paying Program Fees to the School of Government & Public Policy
- Funding may only be used for new or used educational books at the UA Student Union Bookstore during the Spring 2019 semester only

Scholarship Value:

$250.00

Application Link:

https://sgpp.arizona.edu/form/spring-2019-sgpp-textbook-scholarship-application

Please direct questions to Mark Barnard: mbarnard@email.arizona.edu

Application Deadline:

Friday, November 30, 9:00 am
The Accelerated Master’s Program & Graduate School Information Session

Interested in the Accelerated Master’s Program? Have questions about applying to Graduate School? Join SGPP for a PIZZA SLICE and discover what these dynamic programs entail!

Social Sciences 311
Thursday, November 29, 2018
12 -1 PM

Limited Seating! RSVP at http://sgpp.arizona.edu/content/speaker-series
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>Sept. 12, 2018</td>
<td>Wednesday</td>
<td><strong>Information Session:</strong> SGPP Peer Mentors present Campus Clubs</td>
<td>11:00-noon</td>
</tr>
<tr>
<td>Sept. 17, 2018</td>
<td>Monday</td>
<td><strong>Pizza with a Professional:</strong> Jill Farrell, Drug Enforcement Administration (DEA)</td>
<td>11:00-noon</td>
</tr>
<tr>
<td>Sept. 19, 20, 21</td>
<td>Wed/Thur/Fri</td>
<td><strong>Information Session:</strong> Washington Semester Program Sessions 1-5</td>
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<tr>
<td>Oct. 3, 2018</td>
<td>Wednesday</td>
<td><strong>Pizza with a Professional:</strong> Chief Brian Seastone, UA Police Department</td>
<td>12:00-1:00pm</td>
</tr>
<tr>
<td>Oct. 10, 2018</td>
<td>Wednesday</td>
<td><strong>Pizza with a Professional:</strong> A Conversation with Steve Werner</td>
<td>11:00-noon</td>
</tr>
<tr>
<td>Oct. 19, 2018</td>
<td>Friday</td>
<td><strong>Career Workshop:</strong> Job/internship Search</td>
<td>2:00-3:00pm</td>
</tr>
<tr>
<td>Oct. 25, 2018</td>
<td>Thursday</td>
<td><strong>Pizza with a Professional:</strong> Liz Rabago and Marisela Felix, YWCA Southern Arizona</td>
<td>12:00-1:00pm</td>
</tr>
<tr>
<td>Oct. 25, 2018</td>
<td>Thursday</td>
<td><strong>Alumni Panel:</strong> Session 1</td>
<td>2:00-3:15pm</td>
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<tr>
<td>Oct. 25, 2018</td>
<td>Thursday</td>
<td><strong>Alumni Panel:</strong> Session 2</td>
<td>3:30-4:45pm</td>
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<tr>
<td>Nov. 5, 2018</td>
<td>Monday</td>
<td><strong>Pizza with a Professional:</strong> Chief Trial Counsel Jonathan Mosher, Pima County Attorney’s Office</td>
<td>2:00-3:00pm</td>
</tr>
<tr>
<td>Nov. 7, 2018</td>
<td>Wednesday</td>
<td><strong>Information Session:</strong> The Accelerated Master's Program &amp; Graduate School</td>
<td>11:00-noon</td>
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<tr>
<td>Nov. 15, 2018</td>
<td>Thursday</td>
<td><strong>Career Workshop:</strong> Interviewing</td>
<td>3:00-4:00pm</td>
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GRADUATING December 2018?

If you are graduating this December the deadline for degree candidacy applications is **September 1.** A $50.00 late candidacy application fee will be assessed after the deadline.

Detailed instructions on how to initiate your paperwork, can be found on the [SGPP SENIOR DEGREE AUDIT WORKSHEET](#) page.
Handshake

It's time to search smarter for jobs or internships. Complete your profile in Handshake and put it to work for you!

Why complete your profile?

You'll get more relevant job or internship search results and event suggestions. And, when you complete your profile, you increase your chances of being viewed by an employer by 5 times!

Yes, that’s right! It’s not just you searching. Employers are looking for you – their next great hire!

So, what’s the easiest way to complete your profile in record time? Upload a resume!

Handshake will pull your information from your resume and add it for you. No cutting and pasting, no manually typing things in. Just review, approve, and publish.
Internship Opportunities

Comprehensive Plan Evaluation Internship

Who We Are: The Babbitt Center for Land and Water Policy is a center of the Lincoln Institute of Land Policy, established in 2017 to help integrate land and water policy to secure a sustainable water future in the West, throughout the U.S., and the world.

Job Title: Babbitt Center Intern Location: Phoenix, AZ

Objective: Support the center’s efforts to integrate land and water policy for a sustainable and reliable water future in Colorado River Basin.

Project: Evaluate and analyze land and water integration in Colorado River Basin communities’ planning efforts.

Responsibilities:

a) Create and update a database of available comprehensive/general plans for cities, towns, and counties in the Colorado River Basin States.
b) Use the established Babbitt Center framework and matrix to review and evaluate comprehensive/general plans in Colorado River Basin States.
c) Add exemplary policies and plan language to Babbitt Center documents on integrating water into comprehensive/general planning;
d) Compile findings from plan review into a report detailing trends by state;

Minimum & Desired Qualifications:

- Current students or recent graduates in the fields of urban planning; public policy; sustainability; environmental and natural resources; public administration; geography; hydrology; or related fields
- Experience in data compilation quantification, and interpretation; graphing; and report writing
- Detail oriented, self-motivated and professional with strong communication skills and a positive attitude
- Strong organizational and time management skills with the ability to manage multiple projects simultaneously
- Proficiency in Microsoft Word, Excel, PowerPoint and Outlook preferred

Compensation & Environment:

- $15/hour, up to 20 hours/week for the semester, with possibility to continue based on performance and Babbitt Center needs. No benefits or paid time off will be provided with this internship.
- Intern will work in the Lincoln Institute of Land Policy office in northeast Phoenix.
- A laptop, desk, and phone will be made available.

Apply

- Student should submit a resume and cover letter to Erin Rugland, england@lincolninst.edu, by Friday, December 7, 2018.
Scholarship and Internship Award

One student will be selected for the 2019 Scholarship and Internship Program. GFOAz will award the student selected with a $1,000 tuition scholarship, a one-year membership to GFOAz, complimentary registration and two nights lodging at the 2019 GFOAz Winter Conference in Flagstaff and the Summer Training in Tucson, along with complimentary registrations to day-long GFOAz trainings in January, May and October. The student selected will also be offered a 10-week internship with a participating city, town or county. GFOAz will provide a $5,000 grant to the participating local government entity to be used towards the salary of the student intern.

Student Eligibility Criteria

An Applicant must:

- Be attending an accredited Arizona-based university (ASU, GCU, NAU, UofA)
- Complete 60 credits by May 2019
- Be pursuing a major in business, accounting, finance, economics, public administration, and/or other related program.
- Have at least a 3.0 GPA
- Must be at least 18 years of age and able to work legally in the U.S.
- Pass a criminal background check (Intern will be required to complete host organization requirements)
- Submit a complete application by December 7th, 2018

For additional information students should visit:


Deadline:

December 7th, 2018
SGPP Hermosillo Internship Program

Hermosillo, Sonora, Mexico
4 Hour Drive from Tucson

Intern with Nonprofits & Government Agencies

- UA Direct Credit – 3 credits
- International Internship Experience
- Apartment Housing (or stay w/relatives)
- Ability to speak Spanish recommended
- Requirement: 2.5 GPA

SUMMER 2019
June (4 Weeks)

Internship credit for All SGPP majors

3 CREDITS (PA 393, PA 493, POL 393)

135 INTERNSHIP HOURS + COURSEWORK

SUMMER 2019
June (4 Weeks)

Internship credit for All SGPP majors

3 CREDITS (PA 393, PA 493, POL 393)

135 INTERNSHIP HOURS + COURSEWORK

Deadline to Apply:
February 25, 2019
Internship Opportunities

SGPP Internships

Spring 2019 Interns: Apply for internships NOW
Summer 2019 Interns: Begin researching NOW

New Online SGPP Internship Application

View the SPGG Internship Website:

- Eligibility, Requirements & Deadlines
- Available Local & National Internships
- Download SGPP Internship Application
- Submit SGPP Internship Application ONLINE

https://sgpp.arizona.edu/sgpp-internships
Non-SGPP Internship

LifeSTEP (Life Skills Training and Enhancement Program) Intern

The Psychology Clinic has established a community service agency that provides undergraduate life skills trainers (and mentors) to school-aged youth with emotional and/or behavioral problems. The vast majority of these children are from a minority group living in poverty in Tucson and are struggling with a variety of emotional and behavior problems.

We are currently accepting applications for the Spring 2019 semester. As a LifeSTEP (Life Skills Training and Enhancement Program) intern, you would be meeting with your assigned youth about once a week for about 4 hours each time. Activities might include going to the movies, getting an ice cream, going bowling or spending time at a park, etc (you would be reimbursed for your expenses including gas). You would receive 3 units of internship credit (393 or 493 depending on your U of A status), and you would have the opportunity to receive training in this area. We are especially in need of male interns (due to the high number of older boys in need of a positive male role model), and we are also in need of female interns.

If you are interested (and are at least 18 years old), please complete the attached application & email it back to julief@u.arizona.edu. I will be holding an informational meeting about the program for all applicants on Thursday, Dec 6 (reading day - no classes or finals scheduled) in the afternoon.

Application located at this link: https://psychology.arizona.edu/psycnewsletter.

I looking forward to hearing from you - Julie

** Please note: This is internship is not for SGPP credit.**
Volunteers and interns needed for the coming spring semester!

MORE THAN A BED

Our Mission is to support foster families and the children in their homes by providing for practical items.

www.morethanabed.org

More Than a Bed, a non-profit organization assisting foster and adoptive families, is seeking volunteers and interns for the coming spring semester! More Than a Bed’s warehouse is located on 1st and Prince Ave. It houses gently-used clothing for newborns - 18 years old, shoes, diapers, car seats, strollers, toys, and household items for foster and adoptive children. We also provide new beds for families who have a child placed in their home.

Our hours of operation are Tuesday, Thursday, and Friday from 8:30 AM - 12:30 PM and the second and fourth Saturday of each month from 8:00 - 11:00 AM. Each month, we serve hundreds of foster and adoptive families and more than 500 foster and adoptive children in Tucson. Interns are needed to help sort clothing, donations, and toys. Interns will also assist with planning and executing events for our foster and adoptive families including a Prom Attire event, Family Carnival, and Golf Tournament for the spring semester. This is a great opportunity for students interested in juvenile law, social work, psychology, and special education. If you are interested in learning more, please contact Jessica Graves at Jessica@MoreThanaBed.org.
Announcements

Summer Study Abroad

Switzerland

International Organizations in Europe

Visit: United Nations, WTO, WHO, & other international organizations

- University of Fribourg, Switzerland
- 4 weeks - late June - late July
- UA Direct Credit
- POL 361 & POL 399 - 6 credits
- Residence Hall accommodations

Apply: www.global.arizona.edu/study-abroad

Deadline: February 25, 2019
Announcements

JOBSHADOW

Explore an industry, organization or job function during a one-of-a-kind opportunity to shadow professionals in the field.

Depending on the nature of the company you visit, your day may include sitting in on meetings, facility tours, observing daily work, informational interviews, or hands-on experience.

The Job Shadow Program (JSP) is not a paid experience. Students are responsible for their own transportation to and from the host site as well as their lunch (unless otherwise notified) during the Job Shadow Program.

IMPORTANT DATES

STUDENT RESUME & COVER LETTER SUBMISSION WINDOW
October 22, 2018 - November 12, 2018

Review available JSP opportunities and apply to the ones you are interested in through Handshake. Our team will make the job shadow approvals based on the JSP host opportunity and your submitted materials.

INFORMATION SESSIONS

Tuesday, August 28, 5 PM
Wednesday, September 19, 11 AM
Monday, October 1, 2 PM
Thursday, October 11, 3 PM

Student Engagement & Career Development SUMC, Suite 411

MANDATORY ORIENTATION
(Students notified of their host)

You will be notified of your acceptance status via email the week of November 16, and will be invited to attend a mandatory orientation session. At the orientation, you will be provided with your job shadow placement information.

Select One to Attend:

Monday, November 26, 5 PM
Tuesday, November 27, 11 AM
Wednesday, November 28, 5 PM
Thursday, November 29, 5 PM
Friday, November 30, 1 PM

STUDENT RESUME & COVER LETTER SUBMISSION INSTRUCTIONS

Follow the instructions below to submit your application:

FIND THE RIGHT OPPORTUNITY

Login to Handshake (arizona.joinhandshake.com). Click "Jobs" near the top-center of the page, then use the job search filters on the left-hand side of the screen.

Scroll down and click on "show advanced options," locate the labels field, click "View All" and then check the box next to the Job Shadow label.

All approved job shadow opportunities will have "Job Shadow" listed in the title of the position. New opportunities will be posted through November 12, 2018.

Please pay attention to the location of the JSP opportunities that interest you, as you are responsible for transportation to and from the JSP opportunity site.

APPLY DIRECTLY THROUGH HANDSHAKE

Click the "Apply" button to submit your cover letter and resume for each position you apply to. You are allowed to apply for a maximum of 5 different opportunities.

IMPORTANT NOTE: Apply only for the opportunities you are 100% sure you are able to attend. If the date listed does not work for you, please find one that works with your availability. By applying, you are committing to attending should you be matched to a job shadow opportunity.

STUDENT MATCHING PROCESS

After submissions close on November 12, the Student Engagement & Career Development office will approve your application with an employer host based on your major, career interests, and preferences. You will be notified of your status the week of November 16, 2018. We will try to match as many qualified students as possible.

FOR ADDITIONAL INQUIRIES, PLEASE CONTACT:

Pete Corrigan
Associate Director, Employer and Alumni Connections
pcorrigan@email.arizona.edu

Student Engagement
& Career Development
CAREER.ARIZONA.EDU
PlantEd classes are back this year! Learn how to make delicious, #healthymeals in these fun cooking classes! The classes are at 12PM & 3PM and will be all about plant based cooking with a variety of vegetables and fruits, so make sure you mark your calendars!
Announcements

Nevada Teacher Corps

Nevada Teacher Corps trains recent college grads to become exceptional, certified elementary school teachers in Las Vegas. After successful completion of summer training, Fellows begin teaching in the 2019-2020 school year, earning a full salary and benefits while receiving direct coaching, licensure coursework, and support.

LEARN MORE AND APPLY by our December 10th deadline. Link found at https://go.tntpteachingfellows.org/NevadaTeacherCorps.

The University of Chicago
Committee on Education

Pre-Doctoral Training Program in the Educational Sciences

Join the University’s world-class Education Sciences Community comprised of distinguished interdisciplinary faculty and outstanding Committee on Education Fellows in an ambitious, multi-year, university-wide project to learn how we can improve the contribution of schooling to the life success of children growing up in our nation’s cities. Our highly accomplished COE Fellows bring diverse backgrounds, experiences, expertise and perspectives to this project.

Integrate research and practice to answer questions including but not limited to:

- How and when children gain skills critical to their long-term success and what interventions are most promising
- How the interaction between environment and individuals contributes to learning
- How school organization best supports effective teaching
- The role of teacher learning and teacher labor markets in promoting effective teaching
- How different perspectives (biological, neuroscience, socio-emotional, policy) contribute to answers

Receive Generous Support
$30,000 stipend per year for 5 years and full tuition coverage
Additional funds for travel and research
Opportunities for funded dissertation projects

How to Apply
Prospective students must apply to participating department or professional school and complete a COE Fellowship application. Students work with faculty in a participating department or school: Comparative Human Development, Economics, Political Science, Psychology, Sociology; the Harris School of Public Policy, and the School of Social Service Administration.

All graduate applications are available online in early September. Deadlines vary for departments and schools. COE applications are due January 7, 2019. To complete the COE application, go to https://voices.uchicago.edu/coed/application

If you have questions about applying, please contact:
Social Science Division:
Kelly Pollock, Asso. Dean of Students, kpollock@uchicago.edu
Harris School of Public Policy:
Scott Ashworth, Director, Harris PhD Program, sashwort@uchicago.edu
School of Social Service Administration:
Ron Martin, Director of Admissions, ronmartin@uchicago.edu

Read about our Successful Graduates
Go to: https://voices.uchicago.edu/coed/coe-fellows/

Let us know you’re interested
See program requirements and learn more at voices.uchicago.edu/coed or contact gradadmissions@uchicago.edu
Announcements

What is the difference between:

Master of Public Administration (MPA)

and

Master of Public Policy (MPP)?

A Master of Public Administration (MPA) degree can help students learn how to successfully implement policy and programs.

A Master of Public Administration degree prepares students for the following career paths:

- Program Managers
- City Managers
- Executive Directors

Chief Financial Officers
Human Resources
Development Directors

A Master in Public Policy (MPP) degree programs place an emphasis on analyzing policy, creating policy, and solving existing policy problems using quantitative and qualitative data.

A Master of Public Policy degree prepares students for the following career paths:

- Policy Analysts
- Consultant
- Management Consultant

Government Affairs Director
Business Development Director
Policy Advisor

For more information, visit: https://mpp.sgpp.arizona.edu/mpa-vs-mpp
Announcements

Masters of Public Administration

PROGRAM OVERVIEW AND CURRICULUM

The School of Government and Public Policy Master of Public Administration (MPA) program prepares students to understand and implement policy, make change, and become effective leaders in government and society. Professions include:

- Federal government
- State government
- Local government
- Non-profit organizations
- International organizations
- Human resources

The Master of Public Administration is a 51-credit program, including a 34-unit core, 12 units in a concentration of your choice, a 3-unit internship, and a 3-unit capstone project.

ADMISSIONS REQUIREMENTS

- Completed application to the Graduate Office
- Official transcripts of all undergraduate and graduate work
- Statement of Purpose, including information about experience and career objectives
- Two letters of recommendation from persons able to provide information about your professional or academic performance and capabilities
- Evidence of quantitative ability

ADMISSIONS DEADLINES

- Full admission (Financial Aid deadline): April 1
- Full admission (International Student deadline): June 1
- Full admission (Final deadline): July 1
- Spring admission (Financial Aid deadline): December 1
- Spring admission (International Student deadline): December 1

TUITION AND FUNDING

Scholarships are available in the Master of Public Administration program through the School of Government and Public Policy, through the University of Arizona, and via external funding sources. For more information, please see our website. Prior to looking into any Scholarship or Funding Opportunities, it is highly recommended that you complete your FAFSA for the academic year.

Apply Now

Masters of Public Policy

PROGRAM OVERVIEW AND CURRICULUM

The School of Government and Public Policy Master of Public Policy (MPP) degree prepares students to analyze and make policy, make change, and influence students with the analytical skills to succeed in both the private and public sectors. Professions include:

- Policy Analyst
- Consultant
- Management Consultant
- Government Affairs Director
- Business Development Director
- Policy Advisor

This Master of Public Policy is a 39-credit program, including 24 core units, 6 elective units, and a 9-credit capstone policy lab.

ADMISSIONS REQUIREMENTS

- Completed application to the Graduate Office
- Official transcripts of all undergraduate and graduate work
- Statement of Purpose, including information about experience and career objectives
- Two letters of recommendation from persons able to provide information about your professional or academic performance and capabilities
- Evidence of quantitative ability

ADMISSIONS DEADLINES

- Full admission (Financial Aid deadline): April 1
- Full admission (International Student deadline): June 1
- Full admission (Final deadline): July 1
- Spring admission (Financial Aid deadline): December 1
- Spring admission (International Student deadline): December 1

TUITION AND FUNDING

To find out the cost of attendance for your program, and all programs at the University of Arizona, please visit the Banner’s Office: Tuition and Fee Calculator.

Scholarships are available in the Master of Public Policy program through the School of Government and Public Policy, through the University of Arizona, and via external funding sources. For more information, please see our website. Prior to looking into any Scholarship or Funding Opportunities, it is highly recommended that you complete your FAFSA for the academic year.

Apply Now
Announcements

Pi Sigma Alpha is the National Political Science Honor Society for students of government in the United States. The number of Pi Sigma Alpha chapters on campuses across the country is rapidly approaching 700. Pi Sigma Alpha is a member of the Association of College Honor Societies.

Who Can Join?

Undergraduates must meet the following criteria to be accepted as full members:
- Junior or senior standing with 60 complete units or more
- Completed at least 10 units of political science coursework with at least one upper division course
- A political science major GPA of 3.5 or higher

Membership is a one-time lifetime fee of $35 to be paid to the national organization and a $10 fee to the UA chapter upon admission.

Undergraduate freshmen and sophomores may also join as associate members. This membership also requires a major GPA of 3.5 or higher. This membership requires a $10 fee.

Benefits of Membership

All members will receive a certificate of membership and permanent enrollment in the society’s membership database. Students will be honored for their academic excellence and have the right to wear honor regalia at graduation. The organization offers numerous scholarship opportunities and the chance to have your work published in Pi Sigma Alpha’s Undergraduate Journal of Politics.

If you are interested in joining the organization, please fill out the application below. Scan a copy of your completed application and send it to uapisigmaalpha@gmail.com, or contact the club to set up a meeting.

Application for Membership in the University of Arizona’s Delta Iota Chapter of Pi Sigma Alpha

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<tr>
<th>Name</th>
<th>Student ID #</th>
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Current Major GPA Email Address @email.arizona.edu

Please list 12 completed Political Science courses. Cross-listed courses are acceptable for consideration.

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Announcements

**Fall 2018—General Information**

Visit our website at [wisp.arizona.edu](http://wisp.arizona.edu) for details.
Call our main office at (520) 621-5849 for more information.

**Free services include the following:**

- Individual and Small-Group Tutoring by appointment on-site or via Skype (Aug. 20-Dec. 7)
- Walk-in Tutoring, no appointment necessary (Aug. 27-Dec. 7)
- Regular Weekly Workshop Series (Sep. 4-Nov. 21; [wisp.arizona.edu/workshop-series/](http://wisp.arizona.edu/workshop-series/))
- Graduate Writing Institute: A three-week intensive summer writing program for graduate students
- Additional Writing Institutes

**Fee-based services include the following:**

- Editing and Market Preparation
- Custom workshops and presentations
- Faculty, Staff, Community Tutoring and writing groups; vita, resume tutoring and writing groups
- Professional Editing ([wisp.arizona.edu/edit/services/editing-service-request.html](http://wisp.arizona.edu/edit/services/editing-service-request.html))

### Walk-in Tutoring on the UA Main Campus
Aug. 27 - Dec. 7, 2018

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<tr>
<th>Day/Time</th>
<th>Location (Sign-in in Rm. 220 by the front door)</th>
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<tbody>
<tr>
<td>Mondays, 10am – 10pm</td>
<td>WISP, Gertrude Dr., Rm. 164A</td>
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<tr>
<td>Wednesdays, 10am – 10pm</td>
<td>WISP, Gertrude Dr., Rm. 215A</td>
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<tr>
<td>Thursdays, 10am – 10pm</td>
<td>WISP, Gertrude Dr., Rm. 113</td>
</tr>
<tr>
<td>Fridays, 10am – 10pm</td>
<td>WISP, Gertrude Dr., Rm. 164A</td>
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**Contact Us**

- **Our Location:** Gertrude Building, second floor
- 801 East University Blvd., Rm. 4432
- **Hours:** 9:30am to 4:30pm, M-F
- **Phone:** (520) 621-5849
- **Website:** [wisp.arizona.edu](http://wisp.arizona.edu)
- **Email:** writing@dean.faculty.arizona.edu

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**Regular Workshop Series**

### Fall 2018

**Tuesday Workshops**

(3:00pm – 3:50pm, Gertrude 216)

- **Sep. 4:** Resumes/CVs and Cover Letters
- **Sep. 11:** Improving Grammar and Style
- **Sep. 18:** Summary v. Analysis
- **Sep. 25:** Sentence Length and Variety
- **Oct. 2:** Developing Your Vocabulary Skills
- **Oct. 9:** Improving Grammar and Style (in case you missed it the first time)

**Wednesday Workshops**

(10:00am – 10:50am, Gertrude 216 or Zoom as noted)

- **Sep. 12:** APA for Graduate Students (via Zoom)
- **Sep. 19:** Writing a Diversity Statement
- **Oct. 3:** Avoiding Plagiarism
- **Oct. 10:** Writing a Grant Proposal
- **Oct. 17:** Document Formatting for Graduate Students (via Zoom)
- **Nov. 3:** Whittling Down Wordsheets**

*This workshop is also available online in 30-minute segments for 34 per segment.*

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Academic Advising

Academic Advisor contact information can be found here. Log into SBS Wise Advising here to schedule or view walk-in appointments with your advisor.

If you are no longer an SGPP undergraduate student and would like to be removed from this listserv, please email SBSsgppadvising@email.arizona.edu.