Bachelor of Arts in Law
Bachelor of Science in Criminal Justice Studies
Bachelor of Arts in Political Science
Bachelor of Science in Public Management & Policy
Minor in Government and Public Policy
Click here for Fall 2018 Semester at a Glance

**Fall 2018 Semester at a Glance**

**August 20**
Classes begin

**August 27**
Last day to add classes via UAccess & without instructor signature

**August 28**
- Begin $25 course late drop fee
- Change of schedule form required to add a class with instructor signature

**August 30**
- Deadline to submit Fall 2018 SGPP Internship application

**August 31**
- SGPP Change of Major form closes at 12 pm

**September 1**
- Deadline to APPLY for graduation/degree candidacy for Fall 2018

**September 2**
- Last day to drop without a “W” on transcript.

**September 3**
Labor Day, no classes

**September 16**
Last day to file Grade Replacement Opportunity (GRO)

**October 12**
Last Day to change classes with only instructor signature, after today, *a petition with the instructor’s and Dean’s signature is required*

**October 28**
Last Day to withdraw from a class online via UAccess

**November 12**
Veteran’s Day, no classes

**November 22-25**
Thanksgiving recess, no classes

**December 6**
Reading Day

**December 7-13**
Final Exams

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*If you are no longer an SGPP undergraduate student and would like to be removed from this listserv, please email SBS-sgppadvising@email.arizona.edu.*

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GRADUATING December 2018?

If you are *graduating this December* the deadline for degree candidacy applications is *September 1*. A *$50.00 late candidacy application fee will be assessed after the deadline.*

Detailed instructions on how to initiate your paperwork, can be found on the SGPP [DEGREE CHECK](#) page.
Reminders

It's time to search smarter for jobs or internships. Complete your profile in Handshake and put it to work for you!

Why complete your profile?

You'll get more relevant job or internship search results and event suggestions. And, when you complete your profile, you increase your chances of being viewed by an employer by 5 times!

Yes, that’s right! It’s not just you searching. Employers are looking for you – their next great hire!

So, what’s the easiest way to complete your profile in record time? Upload a resume!

Handshake will pull your information from your resume and add it for you. No cutting and pasting, no manually typing things in. Just review, approve, and publish.

Complete your Profile Now
Greetings SGPP Students!

Welcome back to another great semester at the University of Arizona! We hope your summer has been enjoyable.

We wanted to take a moment to introduce a new staff member in the SGPP team—Mark Barnard is our new Undergraduate Program Coordinator. Mark comes to SGPP from the Math Department and looks forward to working with all of you!

He will be a great resource for inquiries about:

- Student financial questions
- SGPP program fee inquiries
- Stipends for student travel and GRE Test Prep
- SGPP Scholarships (March 1-31, annually)
- Student travel and conference opportunities (The Washington Center)
- Undergraduate course offering inquiries
- Student club information (Model UN, Criminal Justice Club)
- SGPP Pizza with a Professional Series
- Our Peer Mentor Program
- English Teaching Certification (TEFL Summer Certificate Program)
- Accelerated Masters Programs and SGPP Graduate School options

His new office will be in Social Sciences 315A so feel free to stop by and say hello - His schedule is available on Wise Advise!
The School of Government and Public Policy at The University of Arizona claims no political affiliations.
Internship Opportunities

International Rescue Committee Internship
School of Government and Public Policy Students

General Description: The International Rescue Committee provides opportunities for refugees, victims of human trafficking, survivors of torture, and other immigrants to thrive in America. The IRC works with government bodies, civil society actors, and local volunteers to help them translate their past experiences into assets that are valuable to their new communities. In Tucson and other offices across the country, the IRC helps them to rebuild their lives.

<table>
<thead>
<tr>
<th>Internship Available:</th>
<th>Summer – Yes</th>
<th>Fall – Yes</th>
<th>Spring – Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadlines:</td>
<td>For one semester</td>
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<td></td>
</tr>
</tbody>
</table>

Agency Minimum Qualifications: college students and recent graduates
Agency Preferred Qualifications: college students and recent graduates

Internship Description: Unpaid
The IRC’s US offices offer a variety of unpaid internship opportunities throughout the year. Prospective interns must go through the internship educational institution or a recent graduate.

Purpose of the Internship: Internships at the International Rescue Committee in Tucson provide college students and recent graduates with opportunities to gain professional experiences and exposure to different fields. Interns learn to work in a multi-cultural environment, build professional networks within the community and cultivate adaptability and creativity in a dynamic world.

Additional Information: Once interviews and accepted offer is complete, the IRC conducts a background check through HireRight. Internship placement will be confirmed after your background check is cleared. All IRC Tucson interns working directly with refugee clients must also procure a Level 1 Fingerprint Clearance Card.

To Apply: Visit: [https://www.rescue.org/announcement/internship-opportunities-tucson](https://www.rescue.org/announcement/internship-opportunities-tucson)

Expected Contact: We will contact you via email approximately two weeks if you have been selected to participate in an interview.

Contact Person: Contact AmeriCorps State Volunteer Coordinator, Leah Baido, at VolunteerTucson@rescue.org.

Agency/Organization Website link: [https://www.rescue.org/united-states/tucson-az](https://www.rescue.org/united-states/tucson-az)
Internship Opportunities

**Adult Probation Department of the Superior Court in Pima County Internship**

**General Description:** Opportunities to observe, support and work with probation and surveillance officers in the full range of services offered by the Adult Probation Department. Interns will typically work at least two different offices including Victim Services, Field Services and Court Services. Interns will learn about the range of services offered, how to communicate effectively with court-involved members of the community including victims and defendants, how to manage information in databases, how to appropriately supervise people on probation and to develop situational awareness to ensure officer safety at all times.

**Internship Availability:** Summer - Yes Fall - Yes Spring - Yes

**Deadline:** Submit application no less than six weeks prior to first day of semester

**Agency Minimum Qualifications:** Senior standing in FlBBA; junior standing in FlParalegal degree

**Agency Preferred Qualifications:** Must be 22 years or over, be honest, ethical and confidential in managing information about clients, have basic skills of word processing, data entry and email applications

**Internship Description:** Unpaid

- Interns will be held to the Superior Court's Code of Conduct and Probation Officials' Code of Ethics while performing any or all of the following tasks:
  - Receive and learn from probation officers and surveillance officers actions.
  - Follow detailed, multi-step directions
  - Keep accurate records of time worked and submit monthly to Internship Coordinator.
  - Participate to record information and data entry for court-related clients.
  - Participate in supervision of a caseload of probationers via telephone communication, court appearances, office visits, and field visits.
  - Supervise clients while living in jail, prisons, places of employment and other community locations.
  - Participate in training events with officers when available.
  - Develop communication skills appropriate for a court, correctional center or probation office.

**Purpose of the internship:** To develop awareness of the work of varied divisions/ offices within Adult Probation. To develop appropriate communication and behavior in the completion of work tasks in court, jail, office and community environments.

**Additional Information:** Applicants must complete the full application, submit two references, pass a drug test and interview and pass a criminal background check prior to acceptance into the program. This process may require up to 30 days. Once accepted the intern will be fingerprinted and background checked.

**To Apply:** [http://www.pimaacc.edu/colleges/law/internship_program_page.html#apply](http://www.pimaacc.edu/colleges/law/internship_program_page.html#apply)

**Expected Contact:** By calling or writing to the internship coordinator for interview and screening.

**Contact Person:** Jodi Notovic, Education Services Program Coordinator, SGB-124-130, notovicj@pimaacc.edu

**Agency/Organization Website Link:** Adult Probation website: [http://www.jud.pima.gov/trace-1](http://www.jud.pima.gov/trace-1)

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**PIMA COUNTY PUBLIC DEFENDER INTERNSHIP**

**for University of Arizona, School of Government and Public Policy Students**

**General Description:** The Pima County Public Defender's Office represents indigent individuals upon court appointment in felony criminal cases, direct appeals, pre-trial commissioner matters, juvenile delinquencies, and dependency proceedings.

**Internship Availability:** Summer - Yes Fall - Yes Spring - Yes

**Deadlines:** Summer - March 15; Fall - June 15, Spring - October 15

**Agency Minimum Qualifications:** NA

**Agency Preferred Qualifications:** 3.0 GPA and above; sophomore status and above

**Internship Description:** Unpaid

- Interns will assist attorneys and office staff in the daily functions of a law office, including, but not limited to:
  - Observing court proceedings
  - File records with clients (confidential required)
  - Mitigation projects (preparing mitigation materials in advance of sentencing hearings, including detailing childhood traumas, mental health issues, and other sensitive subject matter)
  - Summarizing medical records
  - Summarizing media (audio of police interviews, photographs, surveillance videos, and jail calls)
  - Participating in training opportunities, including court-ordered legal education (CLE) courses

**Purpose of the internship:**

The purpose of the internship is to assist attorneys and staff in providing high quality representation to indigent clients. Interns will gain firsthand experience in the criminal justice system and experience working in a professional office environment. Interns will also develop skills related to interacting with marginalized people, which is invaluable for a future career in public service.

**Additional Information:**
- General background check required
- Exposure to sensitive and/or confidential material

**To Apply:** Email resume and cover letter to Assistant Pima County Public Defender Megan Fager at migan.pagi@pima.gov.

**Expected Contact:** We will contact you via email approximately two weeks after the posted deadline. If you have been selected to participate in an interview.

**Contact Person:** Megan Fager - migan.pagi@pima.gov

Job Opportunities

FBI Recruitment Event

The FBI is looking to hire 900 Special Agents at a recruitment event in Phoenix!

When: August 22nd, 2018
Where: Phoenix, Arizona
Who is eligible: U.S. citizens who are between 23 to 36 years old. Must have a bachelor’s degree from an accredited institution and three or more years of work experience.

Attendees must be invited to the recruitment event. To receive an invitation, residents are advised to upload their resume at fbi.gov.

For more information, call 623-466-1484 or visit fbi.gov.

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About UAPD
UAPD is looking for police officers who are committed to serving in an exciting, vibrant educational setting. If you are committed to service, diversity, community-oriented policing, and professional law enforcement, UAPD may be the department you are looking for.

Serving a diverse community of 60,000 people daily, the UA is a city within a city. UAPD has 67 state-certified police officers and 51 support staff to serve the UA community.

Benefits
- Public Safety Personnel Retirement System
- All uniforms and equipment provided
- Laundry service for uniforms
- Tuition discounts for employees and dependents at all three state universities
- Health, Life, FSAs, HAs, Vision, Short and Long Term Disability plans
- Employee supplemental and dependent life insurance
- Employee Assistance Programs
- Parental Leave
- Paid Military Leave
- Ten paid holidays per year
- Four ten-hour work days
- Professional development
- Deferred compensation
- Discount at UA campus stores

Salary - Police Officer
- Starting salary of $47,000 annually - $49,629 after two years of service
- $45,629 starting salary for experienced officers with five years of service
- Overtime opportunities for various events, including athletics, cultural, and special events

Career Opportunities at UAPD
- Investigations (Detective)
- FBI Joint Terrorism Task Force
- Canine Handler
- Motorcycle Officer
- Crime Prevention
- Public Information
- Bicycle Officer
- Honor Guard
- Instructor
- Field Training Officer
AVID Tutors Needed

Good afternoon,

I am the AVID District Program Coordinator for Tucson Unified School District. We are currently hiring AVID Tutors for the 2018-2019 school year and have found that many of our best tutors are current UofA students. Would you please forward this job posting to students who may be interested?

There are many schools within TUSD who are currently looking to hire tutors and the position pays $15 per hour. Those who are interested can view the job description and apply online here: https://jobs.tusd1.org/avid-tutor-2018-2019-school-year/job/8728715.

Please let me know if you have questions. Thanks for your support. J

Sky Saczko
AVID District Program Coordinator
Tucson Unified School District
o: 520.225.5114 c: 520.247.1109
Volunteer Opportunity

Call for

Integrative Cancer Therapy Volunteers

Interested in supporting cancer patients in your community? Become part of the Arizona Oncology Foundation, and help others who are dealing with their own diagnosis, or the illness of a loved one.

- Learn and support holistic modalities including reflexology, movement classes, prosthesis outfitting, and nutritional/educational services.
- Connect current and former cancer patients with community resources.
- Provide support for staff and practitioners through special projects.

Find out more at [www.arizonaoncologyfoundation.org/volunteer.html](http://www.arizonaoncologyfoundation.org/volunteer.html),
Or contact our Coordinator Ferris, at Ferris.Ramadan@usoncology.com

Please note that this volunteer opportunity is not for SGPP credit.
The Fulbright U.S. Student Program

Submitting an application for the Fulbright U.S. Student Program? Not sure about what to look for as you put the finishing touches on your application? Have any outstanding questions and concerns?

You are invited to attend a Fulbright application workshop, hosted by David Neufeld, Assistant Director of the Office for Nationally Competitive Scholarships.

When?
Wednesday, August 22 from 12:00-1:00 p.m. or Thursday, August 23 from 5:00-6:00 p.m.

Where?
Slonaker House, Living Room

If you plan to come, please take a moment to RSVP here: https://goo.gl/forms/mXzpR4l1d77jMq6s2. Feel free to drop by at the last minute, too.

For more information about the Fulbright U.S. Student Program, see https://us.fulbrightonline.org/.

The campus deadline for Fulbright applications is September 5, 2018 at 5:00 p.m.
Announcements

CHARLES B. RANGEL INTERNATIONAL AFFAIRS GRADUATE FELLOWSHIP

The Rangel Graduate Fellowship Program is a U.S. Department of State program, administered by Howard University, that seeks to attract and prepare outstanding young people for careers as Foreign Service officers in the U.S. Department of State. Candidates must be graduating seniors or recent graduates with strong academic records and a desire to promote peaceful change in the world. The Rangel Program encourages the application of members of minority groups historically underrepresented in the Foreign Service, women, and those with financial need. Selected fellows will receive support for the graduate school and will enter into valued and rewarding careers representing the United States overseas.

Program Benefits

• An orientation to the Program and the Foreign Service at Howard University in Washington, D.C.
• Two summer internships, one on Capitol Hill in summer 2023 and one overseas in summer 2024
• Up to $25,000 annually toward tuition and mandatory fees for a two-year master’s degree in fields related to the Foreign Service such as International Relations, Economics, Political Science, Public Policy, and International Relations at a U.S.-based institution.
• Mentoring from a Foreign Service Officer throughout the duration of the fellowship
• Employment in the State Department Foreign Service for those who successfully complete the program and meet Foreign Service entry requirements, in accordance with applicable laws and State Department policy, with such Rangel Fellows committing a minimum of 10 years of service.

Application Deadline

September 17, 2023

• Must be a U.S. citizen
• Must be seeking admission to graduate school in fall 2023 for a two-year program at a U.S.-based institution
• Must have a cumulative grade point average of 3.5 or higher on a 4.0 scale at the time of application

THOMAS R. PICKERING GRADUATE FELLOWSHIP PROGRAM

Interests in a career serving U.S. interests abroad? Ever think about being a diplomat? The Pickering Fellowship offers a unique opportunity to promote positive change in the world. Upon successful completion of a two-year program, fellows have the opportunity to work as Foreign Service Officers, serving in Washington, D.C. or at U.S. embassies, consulates, or diplomatic missions around the globe.

The Thomas R. Pickering Foreign Affairs Fellowship Program is a U.S. Department of State program, administered by Howard University, that attracts and prepares outstanding young people for Foreign Service careers in the U.S. Department of State. It advances the application of elements of diverse groups historically underrepresented in the State Department, women, and those with financial need. Based on the understanding that U.S. diversity is a strength in our diplomatic efforts, the program values varied backgrounds, including ethnic, racial, social, and geographic diversity.

Program Benefits

• An orientation to the Program and the Foreign Service at Howard University in Washington, D.C.
• Two summer internships in Washington, D.C. in summer 2023 and one overseas in summer 2024
• Up to $25,000 annually toward tuition and mandatory fees for a two-year master’s degree in fields related to the Foreign Service such as Business Administration, Economics, Public Policy, and International Relations at a U.S.-based institution
• Mentoring from a Foreign Service Officer throughout the fellowship
• Employment in the State Department Foreign Service for those who successfully complete the program and meet Foreign Service entry requirements, in accordance with applicable laws and State Department policy, with such fellows committing a minimum of 10 years of service.

Deadline

September 20, 2023

pickeringfellowships@howard.edu
www.pickeringfellowship.org
Pi Sigma Alpha is the National Political Science Honor Society for students of government in the United States. The number of Pi Sigma Alpha chapters on campuses across the country is rapidly approaching 700. Pi Sigma Alpha is a member of the Association of College Honor Societies.

Who Can Join?

Undergraduates must meet the following criteria to be accepted as full members:

- Junior or senior standing with 60 complete units or more
- Completed at least 10 units of political science coursework with at least one upper division course
- A political science major GPA of 3.5 or higher

Membership is a one-time lifetime fee of $35 to be paid to the national organization and a $10 fee to the UA chapter upon admission.

Undergraduate freshmen and sophomores may also join as associate members. This membership also requires a major GPA of 3.5 or higher. This membership requires a $10 fee.

Benefits of Membership

All members will receive a certificate of membership and permanent enrollment in the society’s membership database. Students will be honored for their academic excellence and have the right to wear honor regalia at graduation. The organization offers numerous scholarship opportunities and the chance to have your work published in Pi Sigma Alpha’s Undergraduate Journal of Politics.

If you are interested in joining the organization, please fill out the application below. Scan a copy of your completed application and send it to uapisigmaalpha@gmail.com, or contact the club to set up a meeting.

Application for Membership in the University of Arizona’s Delta Iota Chapter of Pi Sigma Alpha

Name ___________________________ Student ID # __________

Current Major GPA ______ Email Address ____________________________@email.arizona.edu

Please list 12 completed Political Science courses. Cross-listed courses are acceptable for consideration.

1. ___________________________ Grade ______ 7. ___________________________ Grade ______
2. ___________________________ Grade ______ 8. ___________________________ Grade ______
3. ___________________________ Grade ______ 9. ___________________________ Grade ______
4. ___________________________ Grade ______ 10. ___________________________ Grade ______
5. ___________________________ Grade ______ 11. ___________________________ Grade ______
6. ___________________________ Grade ______ 12. ___________________________ Grade ______
Announcements

Fall 2018 — General Information
Visit our website at www.arizona.edu for details.
Call our main office at (520) 611-5849 for more information.

Free services include the following:
- Individual and small group tutoring for appointment in person or via Skype (Aug. 20, Dec. 7)
- Walk-in Tutoring, no appointment necessary (Aug. 27, Dec. 7)
- Regular Weekly Workshop Series (Sept. 4-Nov. 14, www.arizona.edu/workshop-series)
- Graduate Writing Institute: A four-week intensive summer writing program for graduate students.
- Additional Writing Workshops

Fee-based services include the following:
- UVMosh Preparation
- Custom workshops and presentations
- Faculty, Staff, Community Tutoring and writing groups, extra student tutoring and writing groups
- Professional editors (www.arizona.edu/services/submit/writing-service-request-form)

Walk-in Tutoring on the UA Main Campus
Aug. 27 — Dec. 7, 2018

<table>
<thead>
<tr>
<th>Day/Time</th>
<th>Location</th>
<th>Schedule</th>
</tr>
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<tbody>
<tr>
<td>Monday</td>
<td>WSP, Gerace Bldg., 201 WFM</td>
<td>5:00pm — 9:00pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>WSP, Gerace Bldg., 201 WFM</td>
<td>1:00pm — 9:00pm</td>
</tr>
<tr>
<td>Friday</td>
<td>WSP, Gerace Bldg., 201 WFM</td>
<td>1:00pm — 9:00pm</td>
</tr>
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Contact Us
Our Location:
Gerace Bldg., second floor
DUC, University Blvd., Blvd. #132
N. campus University and Eller
Hours: 8:00am to 5:00pm, M-Th
Phone: (520) 611-5849
Website: wsc.arizona.edu
Email: writing@wsc.arizona.edu

Regular Workshop Series
Fall 2018

Tuesday Workshops
(9:30am — 10:30am, Gerace 216)
- Sep. 4: Resumes/ CVs and Cover Letters
- Sep. 11: Improving Grammar and Style
- Oct. 2: Summary vs. Analysis
- Oct. 16: Sentence Length and Variety
- Oct. 30: Developing Your Vocabulary Skills
- Nov. 13: Improving Grammar and Style (in case you missed it
the first time)

Wednesday Workshops
(10:00am — 11:00am, Gerace 216 or Zoom as noted)
- Sep. 12: APA for Graduate Students (via Zoom)
- Sep. 26: Writing a Diversity Statement
- Oct. 10: Avoiding Plagiarism
- Oct. 24: Writing a Grant Proposal
- Nov. 7: Document Formatting for Graduate Students (via Zoom)
- Nov. 21: Writing down Wordiness

*These workshops are also available online in 20-minute segments for $4 per segment.
Academic Advising

Academic Advisor contact information can be found [here](#). Log into SBS [Wise Advising here](#) to schedule or view walk-in appointments with your advisor.

*If you are no longer an SGPP undergraduate student and would like to be removed from this listserv, please email [SBSsgppadvising@email.arizona.edu](mailto:SBSsgppadvising@email.arizona.edu).*