Bachelor of Arts in Law
Bachelor of Science in Criminal Justice Studies
Bachelor of Arts in Political Science
Bachelor of Science in Public Management & Policy
Minor in Government and Public Policy
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**Fall 2018 Semester at a Glance**

**August 20**
Classes begin

**August 31**
- Deadline to submit SGPP Internship application for Fall 2018
- SGPP Change of Major form closes at 12 pm

**September 1**
- Deadline to APPLY for graduation/degree candidacy for Fall 2018

**September 3**
Labor Day, no classes

**November 12**
Veteran’s Day, no classes

**November 22-25**
Thanksgiving recess, no classes

**December 6**
Reading Day

**December 7-13**
Final Exams

**December 14**
Degree award date for students completing by close of Fall Semester

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<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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| September 1| Deadline to apply for graduation/degree candidacy for Fall 2018.
| September 3| Labor Day, no classes          |
| November 12| Veteran’s Day, no classes      |
| November 22-25| Thanksgiving recess, no classes |

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### December Graduation

**Click here for Summer 2018 (13 week) dates**

*If you are no longer an SGPP undergraduate student and would like to be removed from this listserv, please email SBS-sgppadvising@email.arizona.edu.*

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### Announcements

Receive updates posted directly to Facebook, Instagram, & Twitter

[Facebook](https://www.facebook.com), [Instagram](https://www.instagram.com), [Twitter](https://twitter.com)

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**SGPP Summer Newsletter.**

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**School of Government and Public Policy**, sgppadvising SGPPcats, SGPP Advising @SGPPcats
GRADUATING December 2018?

If you are *graduating this December* the deadline for degree candidacy applications is *September 1*. A $50.00 *late candidacy application fee will be assessed after the deadline*.

Detailed instructions on how to initiate your paperwork, can be found on the SGPP [DEGREE CHECK](#) page.
Handshake Reminder

It's time to search smarter for jobs or internships. Complete your profile in Handshake and put it to work for you!

Why complete your profile?

You'll get more relevant job or internship search results and event suggestions. And, when you complete your profile, you increase your chances of being viewed by an employer by 5 times!

Yes, that’s right! It’s not just you searching. Employers are looking for you – their next great hire!

So, what’s the easiest way to complete your profile in record time? Upload a resume!

Handshake will pull your information from your resume and add it for you. No cutting and pasting, no manually typing things in. Just review, approve, and publish.

**Complete your Profile Now**

If your resume needs some fine-tuning or if you have questions, **check out our resume resources**.
Internship Opportunities

ESSENTIAL INFORMATION - SGPP INTERNSHIPS

Read the complete information on internships:
https://sgpp.arizona.edu/sgpp-internships

Requirements by MAJOR

- CJS and PMPC majors are REQUIRED to complete a 3 credit internship with course (PA 393/493).
- Double majors in CJS & PMPC must complete an internship for each major.
- Political Science, BA in Law and GPP minors are encouraged to enroll in internships for upper division elective credit.
- Law majors may enroll in either a SGPP or LAW internship

ALL MAJORS - SGPPP Internships (PA 393, 493 or POL 393)

- must be with a non-profit organization or government agency.
- must be DIRECTLY related to your major.
- cannot be completed at an ongoing job.

BEFORE beginning your internship, you must be enrolled in the internship class (PA 393, 493 or POL 393) if you want to receive credit for the internship.

Like all UA courses for credit, students must pay TUITION for the SGPP Internship courses.

STUDENTS MUST...

Read the complete information on internships:
https://sgpp.arizona.edu/sgpp-internships
Internship Opportunities

The School of Government and Public Policy at The University of Arizona claims no political affiliations.
Internship Opportunities

PIMA COUNTY PUBLIC DEFENDER INTERNSHIP
for University of Arizona, School of Government and Public Policy Students

<table>
<thead>
<tr>
<th>General Description:</th>
<th>The Pima County Public Defender’s Office represents indigent individuals upon court appointment in felony criminal cases, direct appeals, post-conviction matters, juvenile delinquencies, and dependency proceedings.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internship Available:</td>
<td>Summer – Yes Fall – Yes Spring – Yes</td>
</tr>
<tr>
<td>Deadlines:</td>
<td>Summer – March 15, Fall – June 15, Spring – October 15</td>
</tr>
<tr>
<td>Agency Minimum Qualifications:</td>
<td>N/A</td>
</tr>
<tr>
<td>Agency Preferred Qualifications:</td>
<td>3.0 GPA and above; sophomore status and above</td>
</tr>
<tr>
<td>Internship Description:</td>
<td>Unpaid</td>
</tr>
<tr>
<td>Interns will assist attorneys and office staff in the daily functions of a law office, including, but not limited to:</td>
<td></td>
</tr>
</tbody>
</table>
  - Observing court proceedings |
  - Jail visits with clients (clearance required) |
  - Mitigation projects (preparing mitigation materials in advance of sentencing hearings, including detailing childhood trauma, mental health issues, and other sensitive subjectmatter) |
  - Summarizing medical records |
  - Summarizing media (audio of police interviews, photographs, surveillance videos, and jail calls) |
  - Participating in training opportunities, including continued legal education (CLE) courses |
| Purpose of the Internship: | The purpose of the internship is to assist attorneys and staff in providing high quality representation to indigent clients. Interns will gain firsthand knowledge of the criminal justice system and experience working in a professional office environment. Interns will also develop skills related to interacting with marginalized people, which is invaluable for a future career in public service. |
| Additional Information: | General background check required Exposure to sensitive and confidential material |
| To Apply: | Email resume and cover letter to Assistant Pima County Public Defender Megan Page at megan.page@pima.gov |
| Expected Contact: | We will contact you via email approximately two weeks after the posted deadline if you have been selected to participate in an interview. |
| Contact Person: | Megan Page - megan.page@pima.gov |
**Internship Opportunities**

**International Rescue Committee Internship**

School of Government and Public Policy Students

**General Description:** The International Rescue Committee provides opportunities for refugees, victims of human trafficking, survivors of torture, and other immigrants to thrive in America. The IRC works with government bodies, civil society actors, and local volunteers to help them translate their past experiences into assets that are valuable to their new communities. In Tucson and other offices across the country, the IRC helps them to rebuild their lives.

<table>
<thead>
<tr>
<th>Internship Available:</th>
<th>Summer – Yes</th>
<th>Fall – Yes</th>
<th>Spring –</th>
</tr>
</thead>
</table>

**Agency Minimum Qualifications:** college students and recent graduates

**Agency Preferred Qualifications:** college students and recent graduates

**Internship Description:** Unpaid

The IRC’s US offices offer a variety of unpaid internship opportunities throughout the year. Prospective interns must go through the internship educational institution or a recent graduate.

**Purpose of the Internship:** Internships at the International Rescue Committee in Tucson provide college students and recent graduates with opportunities to gain professional experiences and exposure to different fields. Interns learn to work in a multi-cultural environment, build professional networks within the community and cultivate adaptability and creativity in a dynamic world.

**Additional Information:** Once interviews and accepted offer is complete, the IRC conducts a background check through HireRight. Internship placement will be confirmed after your background check is cleared. All IRC Tucson interns working directly with refugee clients must also procure a **Level 1 Fingerprint Clearance Card**.

**To Apply:** Visit: [https://www.rescue.org/announcement/internship-opportunities-tucson](https://www.rescue.org/announcement/internship-opportunities-tucson)

**Expected Contact:** We will contact you via email approximately two weeks if you have been selected to participate in an interview.

**Contact Person:** Contact AmeriCorps State Volunteer Coordinator, Leah Baldo, at VolunteerTucson@rescue.org.

**Agency/Organization Website link:** [https://www.rescue.org/united-states/tucson-az](https://www.rescue.org/united-states/tucson-az)
# Internship Opportunities

## Southern Arizona Legal Aid Volunteer Lawyers Program

**School of Government and Public Policy, CRIMINAL JUSTICE, PMPC & LAW Students**

<table>
<thead>
<tr>
<th>General Description:</th>
<th>SALA is a non-profit 501(c)(3) public interest law firm, established in 1951, which provides free, civil legal aid to low-income individuals and families in nine of Arizona’s 15 counties and in 11 of Arizona’s 21 Native American Communities. Since 1951, SALA has been a trusted resource and an effective voice for low-income people in southern and southeastern Arizona. Our mandate is to deliver high quality civil legal aid to low-income people who face financial or other barriers which prevent access to justice. Priority areas are: Family Law, Consumer Protection, Housing Rights, Government Benefits, Employment, Education, Senior's Rights, Immigration, Small Non-Profit Organizations, Tribal-Indian Law, Outreach and Education.</th>
</tr>
</thead>
</table>
| **Internship Available:** | Summer – Yes  
Fall – Yes  
Spring – Yes |
| **Deadlines:** | Please apply by the end of the second week of the semester to ensure that you have the full semester to complete your credit hours if you are planning to receive credit. |
| **Internship Description:** | Unpaid |
| Interns have two different options. 1) Students can volunteer for any particular clinic they are interested in during the semester for no credit at their leisure. 2) Students who choose to earn one credit will complete 50 hours in our clinics with volunteer lawyers (and doing some research/drafting, as needed or wanted). Duties are attending clinics, aiding Volunteer Lawyers in the delivery of legal advice or brief legal services to clients, interviewing clients, and assisting clients with legal forms. Students will usually also have the ability to research and draft pleadings for Volunteer Lawyers as the occasion arises. Second and Third Year students have the opportunity to participate in court hearings under supervision of Volunteer Lawyers as described below. Students will be directly supervised by the Volunteer Lawyer Project Director, Kristin Fitzharris, but have the unique experience of meeting and working with many lawyers experienced in all areas of law. |
| **Purpose of the Internship:** | Students will have the opportunity to experience the law as it affects people in the community, gaining real-life experience with the practice of law. One-on-one experience with clients will contribute to a student’s client interviewing skills but also hopefully will give them an understanding of how non-lawyers see court cases affecting their lives. With this program, students will experience wide range of clients and civil legal issues and see a variety of practice styles from diverse Volunteer Lawyers. |
| **To Apply:** | Please forward a cover letter and your resume along with a one paragraph writing sample of legal analysis to kfitzharris@sazlegalaid.org. Feel free to call Kristin Fitzharris, Director of VLP, at (520) 623-9465 x 4171 for any questions. If you wish to get law school credit, you will need to fill out forms with Amanda Bynum, Director of Externships & Bar Success at University of Arizona James E Rogers College of Law at your earliest convenience. If you wish to volunteer for another unit of SALA, such as the Domestic Relations Unit, please email or call Julia M. Santander at JSantander@sazlegalaid.org, (520) 623-9465 x 4125, or the Consumer Law and Housing Department (areas of law are Social Security, public benefits, Housing, Consumer Law, Bankruptcy, and Home Loan Modification), please email your resume to Lydia Glasson at lglasson@sazlegalaid.org. |
| **Expected Contact:** | I will call you or email you within three days of your application to discuss your participation in the program. We can accommodate students who apply later in the semester but please be aware that you should plan on attending at least one to two clinics a week for approximately ten weeks to get the fifty hours needed for credit. |
| **Agency/Organization Website link:** | [https://www.sazlegalaid.org/services](https://www.sazlegalaid.org/services)  
[https://www.sazlegalaid.org/get-involved/law-students](https://www.sazlegalaid.org/get-involved/law-students) |
Job Opportunities

The National Legal Aid and Defender Association (NLADA) has partnered with the Corporation for National and Community Service (CNCS) to create an innovative pilot program that will train AmeriCorps VISTA members in best practices in Community-Oriented Defense and place them in public defense agencies in order to put these principles into practice and establish systems for ongoing sustainability. This AmeriCorps VISTA project allows NLADA, for the first time ever, to provide boots on the ground to in-need public defense offices in order to help offices modernize their approach to evidence-based practices, data management, and community partnerships. Over the course of their 12-month term of service, nineteen AmeriCorps VISTA members will perform activities such as building community partnerships within their host communities and developing data systems and analysis methods to drive evidence-based practices by their host organizations. More information about the Defending Communities in Service-VISTA program can be found on our website at www.nlada.org/VISTA.

This program could be an incredible opportunity for students, particularly those with an interest in law and criminal justice reform, to learn about public defense and build a truly impactful program from the ground up. We are currently accepting AmeriCorps VISTA applications for thirteen opportunities across the country, but the Arizona opportunity is linked below:

Defending Communities, Data Systems - AZ

All of the opportunities can be found on https://my.americorps.gov/mp/login.do by searching for VISTA positions under the program name “Defending Communities.”

www.nlada.org
Dear Center Community,

Our Family's Center for Community Dialogue has a part-time staff position open for a Program Assistant. Feel free to share this announcement with your contacts in the community. If you wish to apply for this position, please click on the link below to go to the Our Family website to review the position requirements and complete the application form.

Job Description and Application: [Click Here](#) and scroll to the bottom of the page.

Thanks for your support!

Catherine Tornbom
Center for Community Dialogue

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The Center for Community Dialogue helps Southern Arizonans have important conversations in a skilled, civil and respectful way.

ourfamilyservices.org
NOW ENROLLING: FAST TRACK: ADOBE CREATIVE CLOUD
Are you prepared to think and work creatively in the workplace?

No matter what your major is, mastering new technologies like graphic design and video editing software is essential for all professions as all industries become more digital. Knowing how to use them will not only set you apart, but will highlight your creative thinking skills as well.

How can you make the most of your summer and develop both skills?

Fast Track: Adobe Creative Cloud is a 4.5 week summer program that helps you foster your creative thinking and problem solving abilities while you learn how to use Adobe Creative Cloud: graphics in Photoshop, video in Premiere Pro, or print in InDesign.

STARTS JULY 2 - $499*
Space is limited. Register by June 27


*$400 scholarships available

For questions, please contact Devon Thomas at devonthomas@email.arizona.edu
Announcements

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sgppadvising    SGPPcats
We offer FREE drop-in tutoring for selected math, science, language, and business classes, as well as writing across all disciplines. When you drop in to any of our locations, you will sit at a table with others studying the same subject you are. After assessing your learning needs, our tutors may work with you individually or encourage you to collaborate with several students working on the same idea. We recommend that you attempt the concept independently before coming in; however, if you aren’t sure where to begin, our tutors will help you work through the concept. Check the schedule below to see when and where we offer tutoring for your courses.

**Summer 2018 Drop-In Tutoring Schedule: May 14 – August 9**
- There will be no tutoring available on May 27, May 28, or July 4.
- The schedule is subject to change. (Last updated: May 11, 2018)

**Writing Center**
Sunday, online, 5-8 pm  
Monday, Bear Down Gym, 11 am – 3 pm  
Tuesday, Bear Down Gym, 12 – 4 pm, online 6-9 pm  
Wednesday, Bear Down Gym, 12 – 4 pm, online 6-9 pm  
Thursday, Bear Down Gym, 12 – 4 pm  
Friday, Bear Down Gym, 11 am – 2 pm

**Math (Math 100-129)**
Monday, Bear Down Gym, 11 am – 5 pm  
Tuesday, Bear Down Gym, 11 am – 5 pm  
Wednesday, Bear Down Gym, 11 am – 5 pm  
Thursday, Bear Down Gym, 11 am – 5 pm  
Friday, Bear Down Gym, 11 am – 5 pm
Academic Advising

Academic Advisor contact information can be found here. Log into SBS Wise Advising here to schedule or view walk-in appointments with your advisor.

If you are no longer an SGPP undergraduate student and would like to be removed from this listserv, please email SBSsgppadvising@email.arizona.edu.